Chisholm Catholic College - General Information
Cricos Provider Number - 00432

Chisholm Catholic College is a Registered Provider of Educational services and Training as stipulated under the Commonwealth Education Services Overseas Students (ESOS) Act 2000 and the Western Australian State Education Service Providers - Full Fee Paying Overseas Students Registration (ESPRA) Act 1991. The College’s CRICOS provider code is 004325.

For further information of the ESOS framework –

STUDENT INFORMATION
Enrolment information for International Students is available on our College website. By following the prompts as listed below, you will be able to retrieve information relating to International Students:
- Go to our College website address: www.chisholm.wa.edu.au
- Proceed to General Information.
  - Enrolment Application.
  - International Students.
  - Print Enrolment Form and General Information.

General Information includes:

1. Location.
2. What the College Offers.
3. The Student Body.
4. College Facilities.
5. College Support for International Students.
6. Accommodation and Cost of Living.
7. Agents
8. International Students Policy.
10. Fees Payable.
12. Transfer Between Registered Providers
14. Deferment, Suspension or Cancellation of Enrolment.
15. Reporting Requirements.
16. Enrolment Application Form.

1. LOCATION

Chisholm Catholic College commenced in 1989 when two established colleges amalgamated into one co-educational college. The College campus is situated in Perth, Western Australia, within eight kilometres of the city area. Perth is a beautiful, clean city on the banks of the Swan River, with many parks, gardens, trees, fresh air, spectacular beaches and all modern facilities.

The climate is temperate with a very mild winter and a warm dry summer and is therefore very conducive to outdoor recreational and sporting activities such as golf, camping, swimming, windsurfing, bushwalking, sailing and the like.
2. WHAT THE COLLEGE OFFERS

Chisholm Catholic College offers students an excellent range of curriculum offerings. It has developed a tradition of academic excellence.

The College provides school, including preparation for University entrance, to 1700 students from Years 7 - 12. All academic courses offered in the higher years are accredited and moderated by the Curriculum Council of Western Australia, which issues the Western Australian Certificate of Education to students who successfully complete Years 11 and 12.

International student applications are welcomed for Years 10, 11 and 12. The school year in Western Australia runs from early February through to December. As English is the medium of instruction, competence in English is given high priority, as a certain standard must be met to satisfy the Curriculum Council of Western Australia and for Tertiary Entrance requirements.

The College seeks further to address the needs of individual students and to develop in each of them self-esteem, responsibility, independence, articulateness, sensitivity and a well adjusted character within a Catholic environment.

To meet all its stated aims, Chisholm Catholic College offers you:
- A full range of courses suitable for Secondary Graduation, University and Tafe College entrance.
- Understanding, experienced, qualified staff and teachers in all areas and especially in the specialist area of English as a Second Language.
- Modern Resources.
- Pastoral Care and an excellent Campus Ministry Program.
- Individual career and educational course counselling.

3. THE STUDENT BODY

The student body of the College has a multi-cultural background and international students find it particularly easy to assimilate into student life.

4. COLLEGE FACILITIES


In the sporting and fitness areas, facilities are provided for basketball, tennis, netball, swimming, cricket, baseball, soccer, football, hockey, volleyball, softball and athletics. Highlights of the facilities available are the lush green playing fields for hockey, soccer, athletics etc. and an indoor swimming pool and gymnasium with Fitness Centre.

5. COLLEGE SUPPORT FOR INTERNATIONAL STUDENTS

Through its professional and dedicated staff, students have access to a wide range of support/counselling services to cater for student’s needs in personal, educational and career
matters. Support staff include: Pastoral Care Advisors, a Chaplain, a Clinical Psychologist, a Careers Advisor and VET Coordinator as well as the International Student's Coordinator.

**School Counsellors**
Chisholm College has a school psychologist. The psychologist is available to all students to assist in a wide range of matters relating to academic progress and personal welfare. These include:
- Study skills.
- Assessments of students identified as having learning difficulties.
- Counselling on non-academic personal concerns and referral to appropriate agencies where necessary.

In addition, the Head of Careers/Vocational Education and Training (VET) is also available to assist in:
- Course planning and selection.
- Career decision making and Career information including administration of the Work Experience.
- Information on University and TAFE courses and their entry requirements.

Students can make their own appointments with the Counsellors or organize through the College Receptionists. The College Chaplain is also available for counselling. Appointments can be made in the same way.

6. **ACCOMMODATION AND COST OF LIVING**

Perth offers a high standard of living at reasonable low cost. Perth provides excellent value for money. International students at Chisholm Catholic College have various accommodation options. Some students stay with relatives who also act as guardians, while other have homestay arrangements made for them by their parents.

Homestay accommodation includes a furnished room, meals, gas, electricity and sometimes laundry. The charge usually does not include a telephone.

Homestay accommodation generally costs approximately $200 a week and where the homestay ‘parent’ also takes on the role of the student's guardian, and additional $20 a week is payable.

7. **AGENTS**

The College currently does not utilise education agents.

8. **CONDITIONS FOR ADMISSION**

8.1. Applicants for Years 10 - 12 are considered if:
- They will be no more than 19 years of age in Year 12.
- They have achieved above average standards in previous courses of study.
- They can produce evidence of a history of good behaviour.
- Their purpose is to gain entry to an Australian university or technical college.

8.2. It is College policy that all international students must have a **Guardian** in Perth:
- Who is nominated by the parents and acts in *loco parentis*. 
- Who is a responsible, independent adult.
- Who is capable of caring for and supervising the student, ensuring his/her attendance at school and completion of homework.
- Who monitors the student’s general behaviour at home and in the community.
- Provides a current Police Clearance and Working with Children Card to the College.

The Guardian must be readily available in an emergency; and at times when College staff need to consult with the Guardian on matters pertaining to school work or behaviour.

8.3. The student must also have homestay arrangements that are satisfactory to the College. The Homestay parent may also be the Guardian. The homestay accommodation is required to be with an English-speaking family so that the student’s English language competence is constantly reinforced.

The College will nominate the date for which it accepts responsibility for approving the student’s accommodation and general welfare arrangements using the DIAC pro forma letter through PRISM on completion of enrolment procedures. The date will usually be the date of commencement at the College.

The College will advise DIAC in writing of the approval of Homestay accommodation using the DIAC letter available through PRISMs.

The College will visit and inspect Overseas Fee Paying Student Homestay situations once a semester. The inspection will include that the Homestay provider:
- Has a valid Working with Children Clearance.
- All residents in the ‘Homestay’ accommodation will be required to have Federal Police clearances.
- The living arrangements are clean.
- The student has suitable privacy and facilities for sleeping, personal hygiene and study, including access to a computer.
- There is provision for adequate and healthy dietary needs.
- Access to reasonable telephone access.

The College has a proforma for procedures for checking the suitability of Overseas Fee Paying Student’s accommodation and general welfare arrangements. This form is available on request.

8.4. There will be assistance given to International Students attending Chisholm Catholic College to arrange Homestay if there is a need.

8.5. The student is required to agree to comply with the provision of the standard Student’s Undertaking before enrolment can be finalised.

8.6. For entry to the College, the student must have attained a standard of English competency judged by the College as necessary to commence studies. This competency is assessed by means of tests administered by a recognised intensive English school in Perth and/or by tests administered at Chisholm Catholic College.

8.7. If the student’s level of English competency before admission has not reached the required standard, they would not be enrolled at the College. They would be expected to withdraw their application or continue to study English with the
Intensive language provider until the required level is achieved.

8.8. When a student is accepted at Chisholm Catholic College, no guarantee is given of promotion to the next year of study, Year 12 graduation or entry to an Australian university or TAFE course.

8.9. On acceptance of a place at Chisholm Catholic College, the student is placed in the Year which is considered to be most compatible with his or her level of general academic ability and English competency. This judgement is made on the best evidence available with no guarantee that this objective is achieved.

8.10. If a student currently enrolled fails to meet the entry requirements for the next year of study, he or she may be required to repeat that year of study.

8.11. The College negotiates the course of study directly with the student and with the Guardian when appropriate.

8.12. Should any of these requirements cease to be met by the student/parents at any time, the College reserves the right to discontinue the student’s enrolment and will inform Commonwealth and State Regulatory bodies of this decision.

Where the College suspends or cancels the enrolment of the student, the College will continue to check the suitability of arrangements for that student until:

- The student is accepted by another registered provider and that registered provider takes over responsibility for approving the student’s accommodation, support and general welfare arrangements.
- The student leaves Australia.
- Other suitable arrangements are made that satisfy the Migration Regulations. Or, the College reports under the National Code Explanatory Guide Standard 5.1d (http://aei.gov.au/AEI/ESOS/NationalCodeExplanatoryGuide/PartD/Standard_5.htm#welfare) that it can no longer approve of the arrangements for the student.

9. ADMISSION PROCEDURES

9.1. Enrolment Procedures

- Applicants lodge an Enrolment Application with required documentary attachments preferably by 1st September of the year before prospective admission, together with a non-refundable Application Fee of AUD $100.
- A letter offering a Conditional Offer of a place will sent to the applicant.
- When deemed adequately prepared, the student is given an appointment to sit for the College English Competency Test.
- Following a successful College Test outcome, applicants, parents and/or guardians, and if possible prospective Homestay parents, attend an interview with the College Administration to discuss results of the English Competency Test, prior to the admission.
- A letter of Offer will be sent to the successful applicant.
- Unsuccessful applicants will be duly advised in writing.

9.2 Mastery of English

Before the College provides a conditional offer to an Overseas Fee Paying Student, the student must provide documentary evidence that they have achieved a result of six (6) in the Overseas Fee Paying English Language Testing System (IELTS).
Prior to admission to Chisholm, each non-English speaking student undertakes an intensive English course at a recognised Language Academy. Before Chisholm Catholic College considers a student's application, the student must have passed the English reading, writing, speaking and listening exit requirements of that College. Before such students are given entry to the College, they must perform satisfactorily in the College's English competency test.

**English Competency**
For entry to the College, the student must have attained a standard of **English competency** judged by the College as necessary to commence studies. This competency is assessed by means of tests administered by a recognised Intensive English school in Perth and by tests administered by Chisholm Catholic College. Students must demonstrate adequate competency on both tests.

If the student's level of English competency before admission has not reached the required standard, it is expected that the student would continue to study English intensively until such a standard is obtained.

If, after the student's first year at the College, his/her English competency is not improving at an acceptable rate, **no guarantee** is given of promotion to the next year of study, Year 12 graduation or entry to an Australian university or TAFE course.

On acceptance, the student is placed in the Year which is considered to be most compatible with his or her level of general ability and English competency. This judgement is made on the best evidence available with no guarantee that this objective is achieved. If a student currently enrolled fails to meet the entry requirements for the next year of study, he or she **may be required to repeat** that year of study.

The College negotiates the course of study directly with the student and with the Guardian when appropriate.

Should any of these requirements cease to be met by the student/parents at any time, the College reserves the **right to discontinue the student's enrolment**.

**ESL- Course**
Is the WA Curriculum Council WACE course: English as an Additional Language or Dialect. The syllabus can be found on the Curriculum Council website [www.curriculum.wa.edu.au](http://www.curriculum.wa.edu.au)

**Course Credit - Year 11 Studies**
Completion of the equivalent of senior secondary studies.

The College will enrol students in their final year of senior secondary studies if it is considered that studies completed elsewhere indicate that the students have the potential to achieve the Western Australian Certificate of Education in their final-year program.

If such students successfully meet these requirements of the Western Australian Certificate of Education, then recognition will be given for having achieved the equivalent of one year or one semester of senior secondary studies (Year 11) overseas, interstates or through training.

### 10. FEES PAYABLE

Fees are set by the College Board in November of each year for the following year. At the time of enrolment this figure may not be known. Where fees are paid in advance for the following year, students will be invoiced for the difference between the 2010 and 2011 fees
payable.

The annual TUITION FEE for 2010, which is payable in full at the time of admission, is as follows:

<table>
<thead>
<tr>
<th>Services Provided</th>
<th>Expected payment</th>
<th>Year 10</th>
<th>Year 11</th>
<th>Year 12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Fee &amp; Curriculum Council of WA fees</td>
<td>On confirmation of enrolment</td>
<td>$15,750</td>
<td>$16,350</td>
<td>$16,950</td>
</tr>
</tbody>
</table>

Payment should be made in Australian dollars (by bank draft from overseas) and made payable to Chisholm Catholic College.

For new students commencing at the beginning of the school year, all fees must be paid before a visa application form can be issued. For students re-enrolling for the following year, the tuition fees and Medibank renewal payment is required by 1st November of the current year of enrolment.

MEDIBANK (compulsory international student health cover) is payable to the College who will organise registration on behalf of the student. The fee will be $389 per year. A 5% discount is applicable for payments of 2-5 years in advance.

A Uniform List is given to the student at the time of enrolment. Students are able to purchase their requirements and have a personalised fitting at the College Uniform Shop. Payment for uniforms is made to the Uniform Shop. Indicative price of uniform requirements - $800 - $1000.

A personalised list of Books and Stationery is provided to each student at the time of enrolment and purchases may be made through the nominated outlet. Cost of books varies according to subject requirements. Costs range from approximately $60 per subject to $120 for subjects requiring special material/equipment.

WA Education Curriculum Council Registration Examination Fees are included in the tuition fees.

11. REFUND POLICY FOR FEE PAYING INTERNATIONAL STUDENTS

The Chisholm Catholic College refund policy is in accordance with the requirements of the Department of Education Services. Applications for refunds should be made in writing to the College. Refunds will be processed within four weeks of receipt of written request for the refund.

<table>
<thead>
<tr>
<th>Reason for Refund</th>
<th>Notification Period</th>
<th>EDWA Refund Specifications for Minimum Refunds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student's application for a visa unsuccessful</td>
<td>Prior to course commencement</td>
<td>Full refund less maximum of $200 for administration expenses</td>
</tr>
<tr>
<td>Student with a visa withdraws</td>
<td>More than ten weeks before course commences</td>
<td>Full refund less $500 for administration expenses</td>
</tr>
<tr>
<td>Student with a visa withdraws</td>
<td>More than four weeks and up to ten weeks before course commences</td>
<td>80% of the fee less $200 for administrative expenses</td>
</tr>
<tr>
<td>Student with a visa withdraws</td>
<td>Four weeks or less before course commences</td>
<td>50% of the fees less $200 for administrative expenses</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>---------------------------------------------</td>
<td>--------------------------------------------------------</td>
</tr>
<tr>
<td>Student with a visa withdraws</td>
<td>After course commences and during first four weeks</td>
<td>40% of the fees less $200 for administrative expenses</td>
</tr>
<tr>
<td>Students with a visa withdraws</td>
<td>After the fourth week</td>
<td>No refund given</td>
</tr>
<tr>
<td>If provider withdraws offer, fails to provide program offered or terminates course</td>
<td>Before course commences</td>
<td>Full refund less $200 unless offer had been based on incorrect information from the student, then $550 for administrative expenses</td>
</tr>
<tr>
<td>If provider withdraws offer, fails to provide program offered or terminates course</td>
<td>After course commences</td>
<td>Refund, pro rata, the unearned portion of 60% of the fees.</td>
</tr>
<tr>
<td>Gaining Permanent Resident status</td>
<td>Before course commences</td>
<td>Full refund less $500 for administrative expenses plus the published annual school fee</td>
</tr>
<tr>
<td>Gaining Permanent Resident status</td>
<td>After course commences and during Semester One</td>
<td>50% of fee less $500 for administrative expenses plus 50% of the published school fee</td>
</tr>
<tr>
<td>Gaining Permanent Resident status</td>
<td>After course commences and anytime in Semester Two</td>
<td>No refund</td>
</tr>
</tbody>
</table>

*A course at Chisholm Catholic College is the whole school year.*

NOTE: Refunds are calculated using a semester as the unit of time. A student withdrawing in **semester one**, 10 weeks or more before commencement of semester two would receive a full refund of **semester two** fees less $200 for administrative costs. Please refer to the table.

In exceptional circumstances refunds will be made if the above conditions are not met. This will be at the discretion of the Principal.

This agreement does not remove the right to take further action under Australia’s consumer protection laws.

12. **TRANSFER BETWEEN REGISTERED PROVIDERS**

Registered providers assess requests from students for a transfer between registered providers prior to the student completing six months of the principal course of study in accordance with their documented procedures.

- After the six months of the principal course no restrictions will apply.
- The College will support a student transfer to another registered provider in the first six months of the course study in accordance with our College International Refund and Fees Policy.
- The College will make available counselling to the student in regards to the appropriateness of the course of study delivered by the new provider.
- The College will formally transfer a student when it has been determined to the provider the student is transferring has provided a letter from the registered provider confirming that a valid enrolment offer has been made and the students parents/legal guardian support the transfer.
• Where a student is under the age of eighteen (18) the registered provider will accept the responsibility for approving the students accommodation and general welfare arrangements.

Where the College does not grant a letter of release, the Overseas Fee Paying Student will be provided with written reasons for refusing the request and will be informed of his or her right to appeal the College’s decision in accordance with National Code Explanatory Guide Standard 8.


The Student and their guardian will need to contact the Department of Immigration and Citizenship - www.immi.gov.au to confirm the on-going viability of their Visa should they change educational providers.

13. COMPLAINTS AND APPEALS PROCEDURES

As far as possible, student’s grievances will be resolved as a result of discussion between the College Administration and the student. If the grievance is not satisfactorily resolved by this means, a grievance panel will consider each case on its merits and develop a solution acceptable to both parties. This process does not remove the student’s right to pursue other legal action under Australia’s Consumer Protection laws.

Overseas Fee Paying Students enrolment will be maintained by the College whilst the complaints and appeals process is ongoing.

The Chisholm Catholic College Grievance Panel consists of three or more of the following depending on the nature of the grievance:
The Chairman of the College Board
The Principal
The Vice Principal
The International Students Coordinator
The Student Counsellor
The Bursar

If the grievance is not resolved by either of these means, the matter will be referred to an independent conciliator appointed by the Department of Education Services – 22 Hasler Road, OSBORNE PARK  WA  6017. Phone: (08) 9441 1962.

If the student is not satisfied with the outcome or conduct of the internal complaint handling and appeals process, the College will supply information to the student on how to pursue the appeal through the external appeals process, with an independent arbiter, a person independent of and external to the College and Catholic Education Office, Mr Greg Clune.

If the internal or any external complaint handling or appeal process results in a decision that supports the Overseas Fee Paying Student, the College will immediately implement any decision and/or corrective and preventative action required and advise the student of the outcome.
Overseas Fee Paying Students’ Complaint or Appeal Process

Overseas fee paying Students/guardians has/have the right to access the external appeals process at minimal or no cost.

14. DEFERMENT, SUSPENSION OR CANCELLATION OF ENROLMENT.

If a student defers or the College suspends or cancels a student’s enrolment this may affect his or her student visa. The College will notify the Secretary of DEEWR via PRISMS as required under section 19 of the ESOS Act.

For further information relating to a suspension or termination of a student enrolment, please refer to the International Students Undertaking. This is explained in detail and signed at the interview prior to the enrolment acceptance and commencement in the College.

15. REPORTING REQUIREMENTS

15.1 Use of Personal Information

Any information (including personal information) provided to the College by the student, parents, guardian, homestay parents and/or agents may be made available to State and Commonwealth regulatory authorities pursuant to College obligations under the ESOS ACT 2000.
15.2 Attendance
Visa regulations require students to attend the College on a full time basis. Absences from school are only permitted due to illness or for exceptional compassionate reasons. The College is obliged to advise Commonwealth and state regulatory authorities when a student's attendance falls below 80% of the full time requirement.

15.3 Academic Performance
The College is obliged to advise State and Commonwealth regulatory authorities of a student's unsatisfactory academic performance.

International students receive a standard College report in Terms 1, 2 and 4. One copy is sent to parents, a second copy to the student's guardian and a third is given to the student.

If there is a variation in the Overseas Fee Paying Student's enrolment load, which may affect the student's expected duration of study, the College will record this variation and the reasons for it on the student file. The College will report the student via PRISMS and/or issue a new CoE when the student can only account for the variation/s by extending his or her expected duration of study.

The College will implement an intervention strategy for any Overseas Fee Paying Student who is at risk of not meeting satisfactory course progress requirements. The intervention strategy will be in place where the student has failed or is deemed not yet competent in 70% or more of the course attempted in any reporting period.

Where the College has assessed the Overseas Fee Paying Student as not achieving satisfactory course progress, the College will notify the student in writing of its intention to report the student for not achieving satisfactory course progress. The written notice will inform the student and their parent/guardian that he or she is able to access the College's complaints and appeals process and that the student and parent/guardian have 20 working days in which to do so.

The College will notify Overseas Fee Paying Students and their guardians if they have failed to meet satisfactory attendance requirements. If Attendance:
Drops below 90% - a letter will be sent to guardians and students informing them of the situation.
Drops below 85% - a letter of warning will be sent to guardians and students informing them that the College will inform the secretary of DEEWR through PRISMS if the students' attendance rate drops below 80%.
Drops below 80% - a letter will be sent to guardians and students informing them that the College will inform the secretary of DEEWR through PRISMS that the students' attendance rate dropped below 80%. The letter will inform the student that he or she is able to access the College's complaints and appeals process.

Where the Overseas Fee Paying Student has chosen not to access the complaints and appeals processes within the 20 working day period, withdraws from the process, or the process is completed and results in a decision supporting the College, the College will notify the Secretary of DEEWR through PRISMS of the
student not achieving satisfactory course progress as soon as practicable.

If Overseas Fee Paying Students are at risk of failing, students and their parents/guardians will be made aware of the implications for the on-going viability of their Visa, as a result of a repeat of a year at the College.

15.4 Change of Contact Details
The College is required to maintain complete and current records of each International student's contact details. Students are required to notify the ISC immediately of any change in address, phone numbers, guardianship etc. Students who fail to keep the ISC informed of their current contact details risk having their student visa cancelled by Commonwealth regulatory authorities.
Chisholm Catholic College
(CRICOS Provider Code: 004325)

International Students

Enrolment Application Form
ENROLMENT APPLICATION FOR INTERNATIONAL STUDENTS

As parents/guardians, I/we apply for the enrolment of my/our son/daughter/ward at Chisholm College and submit the following information. I/We have read the International Students Policy of entry and accept all the terms and conditions outlined in it.

GENERAL

Family Name (surname) ................................................................................................................................................................

Given Names ...........................................................................................................................................................................

Country of Citizenship or birth ................................... Passport No: ................................ Date of Arrive in Australia ................

Date of birth ........................................... Sex: □ Male □ Female

Home Country Address ............................................................................................................................................................

(for reports/accounts etc) ..........................................................................................................................................................

Home Country Telephone no: ............................................................. Home Country Fax .....................................................

Perth Address (if available) .......................................................................................................................................................

.............................................................................................................................................. Postcode ......................

Perth Telephone No: ................................................................. Perth Fax No: .............................................................

Present Grade at school in home country ........................................ Name of School ...........................................................

Year for which application for entry is being made: □ Year 10 □ Year 11 □ Year 12

Main languages/dialects spoken at home
..............................................................................................................................................................................

RELIGION

Catholic □ Other Christian □ Other □

Year Parish

Baptism .................................................................

Reconciliation ...........................................................

Eucharist .................................................................

Confirmation ..........................................................

Sister/brothers who have attended (or still attend) Chisholm College

Name Years Grades Completed

....................................................... to .................

....................................................... to .................

....................................................... to .................

....................................................... to .................

ATTACHMENTS AND ENCLOSURES

Please enclose:

i. CERTIFIED English translation of the most recent school report showing results and grades □


iii. Public Examination Results Certificate (CERTIFIED) □

iv. School reference □

v. Three (3) recent passport size photographs □

vi. Photocopy of Baptism Certificate □

vii. Non-refundable Application Fee of A$100 (if bank draft, please make payable to “Chisholm College”) □
FAMILY DETAILS

FATHER

Name........................................................................................................... ...................................................
(First Name)      (Surname)

Country of Birth ...................................................................................... Occupation ......................................

Employer .................................................................................................. Bus.Tel: ............................................

Religion  Catholic ☐  Other Christian ☐  Other ☐

MOTHER

Name.......................................................................................................... ................ ....................................................
(First Name)      (Surname)

Country of Birth ........................................................................................ Occupation........... .........................................

Employer: .................................................................................................. Bus.Tel: ........................................................

Religion  Catholic ☐  Other Christian ☐  Other ☐

Marital Status: Married ☐  Divorced ☐  Separated ☐  Widow ☐  Widower ☐

GUARDIAN IN AUSTRALIA

Name......................................................................................................... ................. ...................................................
(First Name)      (Surname)

Country of Birth ...................................................................................... Occupation ......................................

Employer .................................................................................................. Bus.Tel: .......... ............................................

Religion  Catholic ☐  Other Christian ☐  Other ☐

Will the student be residing at the above address with the person shown? ☐ Yes ☐ No

If no, please complete the following:

HOMESTAY PARENTS:

Name......................................................................................................... ................. ...................................................
(First Name)      (Surname)

Country of Birth ...................................................................................... Occupation ......................................

Employer .................................................................................................. Bus.Tel: ........................................................

Religion  Catholic ☐  Other Christian ☐  Other ☐

PARENT/GUARDIAN DECLARATION

I have read the enrolment policy and accept the terms and conditions of entry attached to the application form and certify that to the best of my knowledge the information contained in this Application is correct.

Signature (Parent/Guardian) ................................................................. Date: .........................

GUARDIAN UNDERTAKING

I undertake to fulfil the role of guardian in relation to this applicant and to ensure that the applicant will abide by the requirements set down by the College in the College Handbook and in the International Students Policy.

Signature (Guardian) ............................................................................. Date .........................
Chisholm Catholic College

INTERNATIONAL STUDENTS UNDERTAKING
(TO BE SIGNED AT INTERVIEW)

I shall try to understand Christian faith and values. I shall try to do my part in building a caring school family.

I shall:

i. act with respect towards College staff and students;
ii. try to achieve my personal best in my studies;
iii. behave in public in such a way as to uphold the good name of the College;
iv. strive to develop appropriate Work Attitudes and Habits (Student Handbook);
v. observe the College Classroom and Travel Codes of Behavior (Student Handbook);
vi. attend school every day and on time, bringing a letter from my guardian if I am absent or late;
vii. **commence on the first day of term and attend school until the last day of term**, making my plane bookings well in advance using school calendar dates:
viii. make myself available to represent the College in sporting and cultural activities and to attend training sessions/rehearsals;
ix. observe the uniform, hair and jewellery standards of the College; and
x. comply with all College regulations (Student Handbook).

I shall refrain from the following actions at College, at College functions and while traveling to and from such venues:

i. the possession or use of illicit drugs;
ii. the possession or use of alcohol or tobacco;
iii. the possession or use of a weapon or implement that may inflict harm;
iv. bullying, fighting or verbal intimidation;
v. vandalism or theft;
vi. offensive language or possession of offensive literature;
vii. disruption of lessons through inappropriate behavior; and
viii. unauthorised absence from class or school.

Furthermore, I shall not:

i. visit gambling establishments or drink alcohol in public, even if I am legally permitted to do so;
ii. absent myself with bogus illnesses or present fraudulently obtained medical certificates; or
iii. drive a car without a Western Australian Drivers License.

I understand that, if I fail to honor these promises, it is discretionary with the Principal to defer my promotion from Year level to the next, or suspend or terminate my enrolment.

If a student defers or the College suspends or cancels a student’s enrolment this may affect his or her student visa. The College will notify the Secretary of DEEWR via PRISMS as required under section 19 of the ESOS Act.

Signature: (student) ................................................................. Date: ................